

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

May 24, 2010

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF MAY 10, 2010

- A. Prior to the Board adopting the minutes of the May 10, 2010 School Board meeting, the Administration would like to review a matter related to the adoption of the proposed budget which occurred at that meeting. (II, A)

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High SchoolMr. John Zuk
Middle School.....Dr. Edward Donahue
Intermediate SchoolMr. Sean McGinty
Elementary Schools.....Mrs. Carol Mickley**

- B. *2010-2011 Textbook Recommendations*

The Administration recommends approval of the enclosed textbook recommendations for the 2010-2011 school year. Textbooks will be on display at the Administration Building for two weeks. Final adoption will be at the June 14, 2010 Board meeting. (V, B)

- C. *Mini-Grant Approval*

The Administration recommends approval of the 2010-2011 Mini-Grants.

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of May 24, 2010. (VI, A)**

B. *Tax Assessment Appeal*

The Administration recommends approval of a settlement in the Christopher & Danielle Coccozza Tax Assessment Appeal (Lehigh County File No. 2009-C-6287) in the amount of \$600,000 which will affect their real estate taxes beginning January 1, 2010.

C. *Approval of Contract for Alternative School Provider*

The Administration recommends approval of the enclosed contract with Teach Me Tutoring for services in connection with the Alternative School program for the 2010-2011 year. There is no fee increase proposed. (VI, C)

D. *Appointment of Solicitor for 2010-2011*

The Administration recommends the reappointment of James A. Bartholomew as Solicitor for the 2010-2011 year pursuant to the enclosed letter. (VI, D)

E. *Appointment of Special Counsel for 2010-2011*

The Administration recommends the reappointment of Sweet, Stevens, Katz & Williams, LLP as Special Counsel for Labor Relations and Special Education matters for the 2010-2011 year pursuant to the enclosed communication. (VI, E)

F. *Appointment of Auditor for 2009-2010*

The Administration recommends the reappointment of France, Anderson, Basile and Company, P.C. to perform the audits of the School District and EIT Office for the 2009-2010 fiscal year at the fee of \$19,975 and \$3,400, respectively. Additional work that is attributable to a Single Audit, if necessary, will be billed at the rate of \$85.00 per hour. These fees represent a combined total increase of just over 2% from the current level. (VI, F)

G. *Public Hearing on Proposed Budget*

The Administration and Board will receive comments from the public on the Proposed General Fund Budget for 2010-2011 which was adopted at the May 10, 2010 Board meeting. Final adoption of the budget is scheduled for June 14, 2010.

H. *Lehigh Valley Cyber Consortium*

The Administration recommends joining the Lehigh Valley Cyber Consortium in order to provide a Southern Lehigh School District cyber option for Cyber Charter students living in the District, pending approval of contact by Mr. James Bartholomew.

I. *iObservation*

The Administration recommends the approval of the contract for iObservation pending the approval of the contract by Mr. James Bartholomew.

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Retirement*

*The Administration recommends accepting the retirement of the following staff:

Thomas Newhard, Grade 2 Teacher, Liberty Bell Elementary School, effective October 6, 2010. His last work day will be October 5, 2010. Mr. Newhard has been employed by Southern Lehigh School District since September 1, 1992.

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Michele Berosh, Language Arts Teacher, Southern Lehigh Middle School, on June 1, 2 and 3, 2010 to attend to personal matters out of state.

3. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Michele Berosh, Language Arts Teacher, Southern Lehigh Middle School, effective August 23, 2010.

B. *Noncertificated Staff*

1. *Appointments*

*The Administration recommends approval of the following support staff: (VIII, B-1)

Joseph Murray, Summer Computer Technician at \$13.39 per hour effective June 1, 2010. This hourly wage will increase to \$13.90 effective July 1, 2010 pending approval of the Wage and Benefit Policy for Technology Employees.

Sarah Schurkamp, Summer Computer Technician at \$13.39 per hour effective June 28, 2010. This hourly wage will increase to \$13.90 effective July 1, 2010 pending approval of the Wage and Benefit Policy for Technology Employees.

2. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Leslie Hoke, Secretary to the Athletic Director, Southern Lehigh High School, effective July 8, 2010.

3. *2009-2010 Substitute*

*The Administration recommends approval of the following substitute for the 2009-2010 school year:

Deborah Zweifel, Substitute Secretary, at an hourly rate of \$13.12.

4. *Internship*

*The Administration recommends approval of the following internship:

Jeremy Schlosser, student at Endicott College, to complete a required, unpaid internship for the Sports Management Program with Donald Harakal, Athletic Director, from May 25, 2010 through August 20, 2010.

C. *Extra-Compensatory Positions*

1. *Liberty Trails*

*The Administration recommends approval of the following staff for the Liberty Trails Program scheduled from June 28, 2010 through July 16, 2010 (excluding July 5, 2010):

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.65.

Lisa Lowry, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.65.

David Kohler, Teacher Instructor, at a stipend of \$575.38 per week.

David LeBourgeois, Teacher Instructor, at a stipend of \$575.38 per week.

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meetings of April 19, 2010 and May 12, 2010 are included in the Board materials. (IX, A)

B. Superintendent's Report... Mr. Liberati

C. Facilities Report... Mr. Liberati

D. Strategic Plan Report...Mrs. Christman

X. OLD BUSINESS

A. Second and Final Reading of Policies

The Administration recommends a second and final reading of the following policies: (X, A)

#319.1 Administrative Employees: Outside Activities and Intellectual Property

#419.1 Professional Employees: Outside Activities and Intellectual Property

#519.1 Classified Employees: Outside Activities and Intellectual Property

XI. NEW BUSINESS

A. First Reading of Policies

The Administration recommends a first reading of the following policies: (XI, A)

#342 Administrative Employees: Absences Due to Legal Obligations

#442 Professional Employees: Absences Due to Legal Obligations

#542 Classified Employees: Absences Due to Legal Obligations

#906 Community: Public Complaints

B. Wage and Benefit Policies

The Administration recommends approval of the Wage and Benefit Policies of the following employee groups: Cafeteria Employees; Custodians, Maintenance and Cleaning Persons; and Technology Employees. These Wage and Benefit Policies will be effective July 1, 2010 through June 20, 2013.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT